

YNP Child Care Center Board Meeting Minutes

Distribution: Board

Date: Monday, May 2, 2022, 6 pm, Zoom

Zoom Link:

<https://us02web.zoom.us/j/82399106282?pwd=TUhlL0wwNGpFRGM1anR0K1h0Slcydz09>

Attendees:

Board: Harrison Forrester, Laura Ouborg, Garrett Dickman, Emily Hunter, Nicole Tucker, Jill Killian

Staff: Sarah Platt, Bec Fouts, Madeleine Morimoto

Parent/Members:

Agenda

Time	Topic	Process	Lead
6:00	Call to Order - Identify facilitator	Assemble	All
6:10	<p>Center Updates Madeleine is back and getting to know the new staff. She is on the floor in EP and Valley this week getting to be with staff.</p> <p>We got a new dishwasher in EP. Centers are running smoothly. Valley Center closed one day last week due to staffing shortage.</p> <p>Staffing Updates Abby will be working for the summer (starting May 20) along with friend Jay (starting week after). Jonas moving into the Valley house and will be starting.</p> <p>Currently working at each Center: EP: Bec (currently Lead), Cortney, Melody, Christina, Sarah Valley: Aspen (Lead), Dawn, Isabel (gone until 5/23)</p> <p>SA Summer Camp 2022 Summer Camp Information 2022 Camp for ages 5-12 years old; extra \$50 charge per week. Yosemite is My Backyard is the week of 7/11 this year. We have a cancellation policy and are working on indoor spaces in case of smoke.</p>	Presentation	Sarah
	<p>Admin position opening In need of someone for financial oversight (check payroll and billing) Can examine how ADP is going at taking on some of the responsibilities Kristi had in the past.</p> <p>It is key to have Lead Teachers at each Center. We could look at the responsibilities of Lead Teachers.</p> <p>We could look at pay for Assistant Director (full time and part time) and cost for time clock from ADP. We should have someone doing a regular call with Holly about our finances and to have a financial update. Holly does our taxes.</p> <p>It had been rare for Kristi to clock her 20 hours each week. She clocked about 12 hours per week.</p> <p>Goal to decide how to fill that position by the June meeting</p>		Madeleine
	<p>Teacher Appreciation Week Sign up for daily surprise during the week of 5/23 Jill to put out a sign up sheet for having a daily surprise during</p>		

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	<p>that week One veg, one dairy intolerant, 1 gluten free</p>		
	<p>Fundraising Report/Planning Pie sales-- Pi Day \$700, for other pie sales made ~\$1500, Jill also received additional donations Someone has to drive to Ripon to buy pies. Likely more capacity for YH to bake pies in March. Could we do this again in the fall? Idea for ice cream/freezer sales. Snow cones? We would have to be careful about the competition with YH.</p> <p>Upcoming fundraiser ideas Garrett interested in helping with coffee after Spring Runoff. We may have insulated cups leftover. Madeleine will check for cups. Schulyer had offered to pick up coffee supplies. Madeleine can reach out to YH about a coffee donation. Laura to assist Garrett.</p> <p>Grove House "For the Kids" night-- in the works -- Sarah reaching out to breweries for donations</p> <p>Garrett reached out to Erin regarding a potential wine and cheese music fundraiser and continuing to work on that. Nicole could help with wine donation, but it would only be red.</p> <p>Craft Bazaar preparation should pick up in the summer. If we are doing it, we should start getting donations. YH donation letter is not specific to the Craft Bazaar. Madeleine will follow up regarding the space. We would need to then discuss Coordinators. Jill can help pass the torch. We may have parents that could be that point person that haven't expressed interest in the full Fundraising Coordinator position.</p>		
7:05	<p>Annual Parent Meeting Follow Up</p> <p>Top seller in EP pie sales was interested in fundraising. Notes from parent meeting: 4/5/2022 YNPCCC Parent Meeting</p> <p>Madeleine could host a parent class to help bring new parents' involvement.</p> <p>This is Emily's last Board meeting. Alyssa or Lacey willing to join the Board. :)</p>		
7:20	<p>Title 22 Follow Up https://docs.google.com/document/d/1VU7zztieJU4bcZID1mqs-jlmh7mYPXqXwRixOBIWfd0/edit?usp=sharing</p> <p>Madeleine and Sarah to check in about this. Park hasn't asked for any further information at this time. NPS hasn't reported that they have made further progress on their end.</p>		Sarah
	<p>Approval of 3/7 Minutes</p>	Vote	Laura

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	Adjourned at 7:22 pm		
	Next meeting: Monday, June 6th Meeting in EP next time with Zoom		

Decisions/Votes

Decision	In Favor	Opposed
Garrett motioned for approval of 3/7 minutes. Seconded by Emily.	All	

Action Items

Action Item	Reporting Process	Lead	Due Date
Garrett to lead Spring Fling morning coffee		Garrett	
Set up Teacher Appreciation Week		Jill	

Reporting Process:

1. Report back to board at next meeting
2. Report back to board via email
3. No need to report back
4. Other